

**HEAVY VEHICLE SIMULATOR INTERNATIONAL ALLIANCE (HVSIA)  
16 & 17 OCTOBER 2003  
THE FARM INN, PRETORIA, SOUTH AFRICA  
EXECUTIVE COUNCIL MEETING  
MINUTES**

**PRESENT:**

Title	Name	Organisation	Code
Ms	Elzbieta Sadzik <i>Chair</i>	Gauteng Department of Transport	ES
Dr	Reed Freeman	US Army Corps	RF
Dr	Vincent Janoo	US Army Corps of Engineers	VJ
Dr	Joe Mahoney	University of Washington	JM
Lic. Eng	Niclas Odermatt	Swedish National Road Administration	NO
Dr	Bouzid Choubane	Florida Department of Transport	BC
Civ. Eng	Leif G Wiman	Swedish National Road and Transport Research Institute	LW
Ms	Pat Loots <i>Secretary</i>	Executive Focus cc	PL

ACTIONS FROM THE MEETING		
Item	Action	Responsibility
Membership of the Federal Highway Authority	<ul style="list-style-type: none"> <li>The ExCo agreed that the FHWA should become a member of the HVSIA. 1 member will be nominated on behalf of the FHWA.</li> </ul>	JM/VJ
Membership of the ExCo	<ul style="list-style-type: none"> <li>It was agreed that NO and LW will represent Sweden &amp; Finland on the ExCo, but will only have one vote.</li> </ul>	
Membership of the HVSIA	<ul style="list-style-type: none"> <li>The following members of the HVSIA were agreed:               <ol style="list-style-type: none"> <li>FHWA – 1 member</li> <li>VTT/VTI – 3 members</li> <li>CSIR &amp; Gautrans – 12 (HVS Steering Committee &amp; Chair)</li> <li>CRREL – 4 members</li> <li>WES – 3 members</li> <li>TRB Chair (A2B09) – 1 member</li> <li>Cost 347 – 1 member</li> <li>Florida – 3 members</li> <li>California – 3 members</li> <li>Dynatest – 1 member</li> </ol>               Total – 32 members             </li> <li>Exco to provide names and contact information by 17 October 2003.</li> <li>Contact details already received are shown in the Tables below with the corresponding member numbers as indicated above.</li> </ul>	JM/VJ NO/LW ES VJ RF JM LW BC NC NC  ExCo
Identify specific representatives from organization that will add detail to the matrix to move it forward.	Contact persons identified to populate the Activity Coordination Matrix are: <ul style="list-style-type: none"> <li>NC</li> <li>NO</li> <li>VJ</li> <li>BC</li> <li>RF</li> <li>ES</li> </ul>	NC NO VJ BC RF ES
Constitution	The Secretary was asked to update the Constitution with the changes received.	PL

**3. CSIR & Gautrans: South African HVS Steering Committee**

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Elzbieta Sadzik	Gautrans	012-3102253	012-3102230	elzbietas@gpg.gov.za
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Dennis Rossman	SANRAL	031-3928100	031-3863365	rossmannd@nra.co.za
Frank Netterburg	Consultant	012-8047203	012-8046179	fnetterberg@aramail.co.za
Fenella Long	CSIR Transportek	012-8412548	012-8412690	flong@csir.co.za
Les Sampson	Asphalt Academy	012-8412134	012-8412350	lsampson@iafrica.com

<b>4. CRREL</b>				
<b>Name</b>	<b>Organisation &amp; Address</b>	<b>Telephone</b>	<b>Fax</b>	<b>E-mail</b>
Dr Vincent Janoo	US Army Corps of Engineers ERDC/CRREL, 72 Lynne Road, Hanover, NH 03755, USA	+603-6464702	+603-6464843	vincent.c.janoo@erdc.usace.army.mil
Mr Edel Cortez	ERDC/CRREL 72 Lynne Road, Hanover, NH 03755	+603 646 4301	-	-
Mr Richard Roberts	ERDC/CRREL 72 Lynne Road, Hanover, NH 03755	+603 646 4220	-	-
Mr Steve Flanders	ERDC/CRREL 72 Lynne Road, Hanover, NH 03755	+603 646 4302	-	-

<b>5. WES</b>				
<b>Name</b>	<b>Organisation &amp; Address</b>	<b>Telephone</b>	<b>Fax</b>	<b>E-mail</b>
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