

# **THE CONSTITUTION OF THE HEAVY VEHICLE SIMULATOR INTERNATIONAL ALLIANCE (HVSIA)**

## **1 Preamble**

During a workshop held in South Africa on 7 and 8 October 2002, the international HVS user group represented by Finland/Sweden, the United States (the U.S. Army Engineer Research and Development Centre, the Florida DOT and California Pavement Research Centre) and South Africa, agreed to establish a Alliance to facilitate collaboration among all HVS users worldwide for a three-year trial period.

It was also agreed that the first lead agency would be the Gauteng Department of Public Transport, Roads and Works (Gautrans) from South Africa.

## **2 Objectives**

The objectives of the HVSIA shall be to:

- Promote and share knowledge related to HVS technology;
- Establish a structure for ongoing interactions on topics related to pavement engineering with a specific focus on the HVS technology;
- Establish mechanisms for funding, monitoring and completing studies of common issues through the optimum participation of members;
- Provide expertise so that studies of interest can be expeditiously defined, managed and results reviewed;
- Optimize the use of resources through the coordination of HVS related research.

(It is assumed that all HVS owners will continue with their own research programmes. The ICHVSU activities are intended to complement and support the efforts of individual members.)

## **3 Operations**

To pursue its objectives, the Alliance shall:

- Hold meetings to communicate activities, results and findings related to HVS technology;
- Facilitate the collection and dissemination of information relating to HVS technology through the provision of communication structures between members of the Alliance.

## **4 Membership**

The members of the Alliance shall be the HVS owner (either the pavement research manager or APT programme manager) and/or the HVS operator's programme manager or any organization or individual deemed to have knowledge or expertise worthy of full membership by the Executive Council.

## 5 Voting

- On issues related to the activities and operations of the Alliance, all members will be allowed to vote;
- All membership, constitutional and financial matters will be dealt with by the Executive Council.

## 6 Meetings

- Meetings shall be held at least once a year. The format of the meetings shall consist of presentations and discussions on activities/topics of common interest to the members, supplemented by site visits and/or demonstrations where appropriate.
- Each Member of the Alliance will support the attendance of his representatives at the annual meetings.
- The Lead Agency or Host will cover the venue costs for the meetings, preparation and distribution costs of formal minutes and the annual report.

## 7 Executive Council

The Executive Council (ExCo) shall consist of one representative from each of the HVS owners.

The ExCo duties shall be to:

- Manage the affairs and policies of the Alliance.
- Establish other committees for managing specific portfolios with delegated authority to act on behalf of the ExCo.
- Identify and/or approve organizations or individuals for Membership.
- Elect the Lead Agency and Chairperson on a three-year basis.

## 8 Terms and Meanings

In this Constitution, unless inconsistent with the subject or context, the following terms and meanings are assigned:

“ <b>Alliance</b> ”	means the body constituted to coordinate activities and information sharing between Heavy Vehicle Simulator (HVS) owners and other relevant parties.
“ <b>Owner</b> ”	means any organisation owning or jointly owning a HVS.
“ <b>Operator</b> ”	means any organization involved in the operations of a HVS, including data collection and analysis.
“ <b>Executive Council</b> ”	means the Council of HVS owners constituted to drive the Alliance.
“ <b>Lead Agency</b> ”	means the organization nominated by the Executive Council to Chair the Executive Council and Alliance for a three year period.